

making music with your computer practical guide t Reference

Making Music with Your Computer Practical Guide T

In the digital age, creating music has become more accessible than ever, thanks to the power of computers and specialized software. Whether you're a beginner exploring your musical potential or an aspiring professional looking to streamline your workflow, making music with your computer offers endless possibilities. This practical guide aims to walk you through the essential steps, tools, and tips to help you produce high-quality music from the comfort of your own digital workspace.

Getting Started: Setting Up Your Digital Music Production Environment

Before you start creating melodies and beats, it's important to establish a solid foundation for your music production setup. Here's what you'll need to get started:

1. Choosing the Right Computer

- Performance: Opt for a computer with a fast processor (Intel i5/i7 or AMD Ryzen series) and at least 8GB RAM (preferably 16GB or more for larger projects).
- Storage: Solid State Drives (SSD) are recommended for faster load times and smoother operation.
- Compatibility: Ensure your operating system supports your chosen Digital Audio Workstation (DAW) software.

2. Selecting Digital Audio Workstation (DAW) Software

The DAW is the heart of your digital music studio. Popular options include:

- Ableton Live: Ideal for electronic music and live performances.
- FL Studio: User-friendly with a focus on beat-making and sequencing.
- Logic Pro X: Exclusive to Mac users, offering a comprehensive suite of tools.
- Pro Tools: Industry standard for recording and mixing.

When choosing a DAW, consider factors like workflow, available features, and your budget. Many

DAWs offer free trials, so try a few before committing.

3. Audio Interface and MIDI Controller

- Audio Interface: Converts your digital signals to analog and vice versa, enabling high-quality recording and playback. Popular models include Focusrite Scarlett series or PreSonus AudioBox.
- MIDI Controller: Enables you to play virtual instruments more intuitively. Options range from simple keyboard controllers to advanced pad-based controllers.

Essential Software and Plugins for Making Music

Once your setup is ready, you'll need software instruments, effects, and plugins to craft your sound:

1. Virtual Instruments (VSTs)

These software synths and samplers emulate real instruments or generate sounds:

- Serum (wavetable synthesizer)
- Massive X (synthesizer)
- Kontakt (sampler with extensive library)
- Presence XT (instrument plugin)

2. Effects Plugins

Enhance your tracks with reverb, delay, EQ, compression, and more:

- iZotope Ozone (mastering suite)
- FabFilter Pro Bundle (EQ, reverb, compression)
- ValhallaDSP (reverb effects)

3. Sample Libraries and Loops

Utilize royalty-free samples and loops to inspire your creativity:

- Websites like Splice, Loopmasters, and FreeSound offer vast libraries suitable for various genres.

Creating Your First Track: Step-by-Step Guide

Making music on your computer involves several stages. Here's a practical step-by-step process to help you produce your first track:

1. Planning Your Composition

Start with a concept or mood. Decide on the genre, tempo, and key. Sketch out a rough structure?intro, verse, chorus, bridge, outro.

2. Laying Down the Beat and Rhythm

- Use your MIDI controller or your DAW's step sequencer to program drum patterns.
- Experiment with different drum kits and patterns to set the groove.

3. Creating Harmonic Content

- Add basslines, chord progressions, and melodies using virtual instruments.
- Layer multiple instruments to add depth and complexity.

4. Arranging Your Track

- Arrange your loops and recordings into the song structure planned earlier.
- Use markers and regions to organize sections.

5. Adding Effects and Automation

- Apply effects like reverb, delay, and EQ to shape your sound.
- Use automation to create dynamic changes in volume, panning, or effects parameters throughout the track.

6. Mixing Your Music

- Balance the levels of all tracks to ensure clarity.
- Pan instruments to create space in the stereo field.
- Use EQ and compression to enhance individual sounds and achieve a cohesive mix.

7. Mastering Your Track

- Apply final processing to optimize loudness and tonal balance.
- Use mastering plugins or send the track to a professional mastering engineer for a polished sound.

Tips for Making Music with Your Computer

- Start Simple: Focus on creating a basic idea before overcomplicating your project.
- Experiment Frequently: Try different sounds, effects, and arrangements to find your unique style.
- Save Versions Regularly: Use incremental saves to prevent losing progress and to compare different ideas.
- Learn Keyboard Shortcuts: Speed up your workflow and increase productivity.
- Use Templates: Create project templates with your preferred tracks and settings for faster setup.
- Listen Critically: Take breaks and listen to your mix on different speakers and headphones to identify issues.
- Seek Tutorials and Community Support: Online courses, forums, and YouTube tutorials are valuable resources for learning new techniques.

Conclusion: Embrace Your Creativity

Making music with your computer is an empowering and rewarding process, blending technology with artistic expression. With the right tools, a bit of patience, and a willingness to learn, you can produce professional-sounding music right from your digital workspace. Remember, every great producer started somewhere?so dive in, experiment, and enjoy the journey of creating your unique sound. Whether you're composing, recording, mixing, or mastering, your computer is your gateway to endless musical possibilities.

Making Music with Your Computer: A Practical Guide

In today's digital age, creating music on your computer has become more accessible than ever. Whether you're an aspiring musician, a seasoned producer, or simply someone interested in experimenting with sound, understanding how to harness your computer's capabilities can open a world of creative possibilities. This guide aims to provide a comprehensive overview of the essential components, tools, and techniques involved in making music with your computer, offering practical advice to help you start or refine your digital music production journey.

Why Make Music on Your Computer?

The evolution of technology has democratized music production. Gone are the days when professional studios required expensive equipment and extensive technical knowledge. Today, a capable computer paired with the right software and peripherals can produce professional-quality music from the comfort of your home or studio.

Advantages include:

- Cost-effectiveness compared to traditional studio setups
- Flexibility and convenience for experimentation
- Extensive library of sounds, plugins, and virtual instruments
- Ease of editing and refining compositions
- Access to online communities and tutorials for learning

Essential Hardware Components

Before diving into software, it's crucial to have the right hardware setup. These components form the foundation for a smooth and efficient music-making process.

1. Computer Specifications

Your computer is the core of your digital studio. While high-end specs aren't mandatory for beginners, certain features will significantly improve your experience:

- Processor (CPU): A multi-core processor (Intel i5/i7 or AMD Ryzen 5/7) ensures smooth multitasking and processing power.
- Memory (RAM): At least 8GB is recommended; 16GB or more is ideal for larger projects.
- Storage: SSDs (Solid State Drives) offer faster load times; consider a dedicated drive for your samples and projects.
- Graphics Card: Not critical for music production, but a decent GPU helps with overall system performance.

2. Audio Interface

An audio interface converts analog signals into digital data and vice versa, providing high-quality audio input/output.

- Key features to consider:
- Multiple input/output channels
- Low latency performance
- Compatibility with your computer's OS
- Good preamps for microphones
- Popular options: Focusrite Scarlett series, PreSonus AudioBox, Universal Audio Apollo

3. MIDI Controller

A MIDI keyboard or controller offers tactile control over virtual instruments and samples.

- Types: Compact keyboard, pad controllers, or combination units
- Features to look for: Velocity sensitivity, aftertouch, knobs, faders, and drum pads
- Popular models: Akai MPK Mini, Novation Launchkey, Native Instruments Komplete Kontrol

4. Studio Monitors and Headphones

Accurate audio monitoring is critical.

- Studio Monitors: Yamaha HS series, KRK Rokit, Adam Audio
- Headphones: Closed-back for tracking, open-back for mixing; brands like Audio-Technica, Beyerdynamic

5. Other Peripherals

- Microphones (for recording vocals/instruments)
- MIDI cables, USB hubs, stands, and acoustic treatment for your space

Choosing the Right Software: Digital Audio Workstations (DAWs)

A DAW is the digital platform where you'll compose, record, edit, and produce music. The choice of DAW depends on your workflow, budget, and musical style.

Popular DAWs to Consider

- Ableton Live: Excellent for live performance and electronic music; intuitive interface
- Logic Pro X: Apple-exclusive, robust virtual instruments, and editing capabilities

- Pro Tools: Industry standard for recording and mixing
- FL Studio: Popular for beat-making and electronic music
- Cubase/Nuendo: Comprehensive features for composition and mixing

Key factors in choosing a DAW:

- Compatibility with your OS
- User interface and learning curve
- Built-in instruments and effects
- Support and community resources
- Budget and licensing options

Additional Software Tools

- Virtual Instruments: Synthesizers, pianos, drums, orchestral libraries
- Audio Plugins: Effects like reverb, delay, EQ, compression
- Sample Libraries: Loops, one-shots, field recordings
- Notation Software: For classical or complex arrangements

Setting Up Your Digital Studio

Proper setup ensures a seamless workflow and minimizes technical frustrations.

1. Optimizing Your Computer

- Keep your OS and drivers up to date
- Disable unnecessary background processes
- Allocate enough RAM to your DAW
- Regularly back up your projects and samples

2. Configuring Your DAW

- Set preferred sample rate and buffer size (lower for tracking, higher for mixing)
- Configure your audio interface as the primary device
- Organize your project files and sample libraries systematically

3. Acoustic Treatment

- Use bass traps, diffusers, and absorbers to improve room acoustics
- Position monitors properly and treat reflective surfaces

Starting Your Music Production Journey

With hardware and software in place, it's time to begin creating music.

1. Creating Your First Track

- Choose a genre or style to focus on
- Experiment with virtual instruments and loops
- Lay down a basic drum pattern or chord progression
- Layer melodies, basslines, and harmonies

2. Recording Live Instruments and Vocals

- Use quality microphones and proper mic placement
- Record in a quiet, acoustically treated environment
- Use multiple takes for comping the best performance

3. Editing and Arranging

- Quantize MIDI notes for timing precision
- Clean up audio clips by trimming and fading
- Arrange sections for song structure (intro, verse, chorus, bridge)

4. Mixing and Effects

- Balance volume levels and pan tracks
- Apply EQ to carve out space for each element
- Use compression to control dynamics
- Add reverb and delay for depth and space
- Automate parameters to create movement

5. Mastering

- Final polish to optimize loudness and tonal balance
- Use dedicated mastering plugins or services
- Export your track in various formats for distribution

Practical Tips for Efficient Music Making

- Regularly save and back up projects
- Organize your files and samples for quick access
- Learn keyboard shortcuts to speed up your workflow
- Join online communities for feedback and advice
- Stay updated with new plugins, tools, and techniques
- Experiment freely without fear of mistakes

Conclusion

Making music with your computer is an empowering and rewarding endeavor that blends creativity with technology. By investing in the right hardware, choosing suitable software, and developing effective workflows, you can produce professional-quality music from your home or studio. Remember, the key to mastery is consistent practice, continuous learning, and staying curious about new tools and methods. Whether you aim to produce electronic beats, recording acoustic instruments, or compose full orchestral works, your computer can be a versatile and powerful instrument in your musical toolkit. Embrace the process, and let your creativity flourish in the digital realm.

Question What are the essential hardware requirements for making music on a computer? You'll need a reliable computer with a decent processor (at least quad-core), sufficient RAM (8GB or more), a quality audio interface, MIDI controller, headphones or studio monitors, and sufficient storage space for your projects and samples. Which digital audio workstation (DAW) software is best for beginners? Popular beginner-friendly DAWs include Ableton Live Intro, FL Studio Fruity Edition, and GarageBand (Mac only). These offer intuitive interfaces and ample features to start making music quickly. How do I choose the right virtual instruments and plugins? Select virtual instruments and plugins based on your music style and needs. Many DAWs come with built-in options, and there are free and paid third-party plugins available. Research reviews, try demos, and consider compatibility with your DAW. What are some practical tips for organizing your music projects on your computer? Create dedicated folders for each project, use consistent naming conventions, back up your files regularly, and keep your plugin libraries organized. Using project templates can also save time and keep your workflow efficient. How can I improve the sound quality of my computer-made music? Use a quality audio interface, monitor through studio monitors or headphones, apply proper mixing techniques, and consider using high-quality sample libraries and plugins. Regularly calibrate your listening environment for accurate sound. What are some common

challenges when making music with a computer, and how can I overcome them? Common challenges include latency issues, system crashes, and audio dropouts. To overcome these, optimize your computer's performance, use low-latency settings, keep your software updated, and regularly maintain your hardware. How can I learn and improve my music production skills effectively? Utilize online tutorials, participate in forums, experiment regularly, and consider taking online courses or tutorials from experienced producers. Practice by recreating songs and analyzing professional tracks to understand production techniques. What are some affordable ways to expand my music production setup? Start with free or budget-friendly plugins and samples, upgrade your audio interface or MIDI controller gradually, and leverage free online resources and tutorials. Building your setup step-by-step allows for manageable investment and skill development.

Related keywords: music production, digital audio workstation, home recording, music software, audio editing, MIDI programming, mixing techniques, virtual instruments, sound design, computer-based music

prescribed music 2014 schools

Prescribed music 2014 schools refer to the curriculum guidelines and mandated music programs implemented across various educational institutions in 2014. During that year, many schools worldwide focused on integrating structured music education into their academic offerings, emphasizing the importance of arts in fostering creativity, discipline, and cultural awareness among students. This article explores the significance of prescribed music in 2014 schools, highlights key programs and initiatives, and discusses their impact on students and educators alike.

Understanding Prescribed Music in 2014 Schools

In 2014, many educational systems adopted prescribed music curricula to ensure a standardized approach to music education. These curricula aimed to provide students with foundational music knowledge, practical skills, and cultural appreciation. Prescribed music programs often came with specific guidelines on content, assessment, and teaching methodologies, designed to foster a comprehensive understanding of music in young learners.

What Is Prescribed Music?

Prescribed music refers to the officially mandated musical content and activities that schools are required to teach within their curriculum. This includes:

- Music theory and history
- Practical instrumental and vocal training
- Music appreciation and cultural studies
- Performance and composition exercises

In 2014, many education authorities emphasized a balanced approach combining theoretical knowledge with hands-on practice.

The Goals of Prescribed Music Programs

The primary objectives of prescribed music curricula in schools include:

- Developing students' musical skills and literacy
- Encouraging creativity and self-expression
- Promoting cultural awareness and diversity
- Enhancing cognitive and social skills through music engagement
- Fostering teamwork and discipline through ensemble participation

By setting standards and expectations, prescribed music programs aimed to elevate the quality of music education nationwide.

Key Features of Prescribed Music 2014 Schools

The 2014 mandated programs incorporated several core features that distinguished them from previous years' initiatives. These elements contributed to the success and consistency of music education across various institutions.

Structured Curriculum Content

The curricula were carefully designed to include:

- Introduction to music theory and notation
- Historical perspectives on different musical genres and periods
- Practical skills in playing instruments and singing
- Knowledge of composers and influential musicians
- Music technology and recording techniques

This comprehensive approach aimed to produce well-rounded musical education.

Assessment and Evaluation

Assessment methods were standardized to measure students' progress effectively. These included:

- Performance exams
- Written theory tests
- Cultural and historical essays
- Participation in group performances and projects

Continuous assessment encouraged active participation and skill development.

Integration of Technology

In 2014, schools increasingly incorporated technology into their music programs. This included:

- Digital audio workstations for composition and recording
- Music learning apps and software
- Online resources for theory and listening exercises
- Virtual collaboration platforms for student projects

Technology enhanced engagement and provided students with modern tools to explore music creatively.

Prominent Prescribed Music Programs in 2014

Several regions and countries implemented notable prescribed music initiatives in 2014, each tailored to their cultural and educational contexts.

United Kingdom: The National Curriculum for Music

In 2014, UK schools followed the national curriculum that mandated music education from Key Stage 1 through Key Stage 4. Key features included:

- Focus on singing, listening, composing, and performing
- Exposure to both Western and world music traditions
- Assessment through practical and theoretical tasks

The curriculum aimed to produce confident performers and informed listeners.

United States: Common Core and State-Specific Guidelines

While the US did not have a unified national curriculum for music, many states adopted prescribed music standards aligned with the Common Core. Highlights included:

- Emphasis on integrating music into broader arts education
- Standards for music literacy and performance
- Inclusion of technology-based music projects

Schools aimed to foster both artistic skills and cultural understanding.

Australia: The Australian Curriculum ? The Arts

In 2014, Australian schools followed the national arts curriculum, which encompassed music as a key strand. Features included:

- Development of musical skills and understanding of cultural diversity
- Performance tasks, composition, and analysis
- Incorporation of Indigenous Australian music traditions

This holistic approach aimed to promote inclusivity and cultural awareness.

Impact of Prescribed Music 2014 Schools on Students and Educators

The structured approach to music education in 2014 brought numerous benefits and challenges.

Benefits for Students

Students experienced:

- Enhanced cognitive development, including improved memory and spatial reasoning
- Increased confidence through performance opportunities
- Greater cultural awareness and appreciation for diversity
- Teamwork and social skills developed through ensemble participation
- Creative expression and emotional intelligence fostered through composition and improvisation

Such comprehensive programs aimed to nurture well-rounded individuals.

Benefits for Educators

Teachers benefited from:

- Clear guidelines and standards for curriculum delivery
- Access to resources and teaching aids aligned with national standards
- Opportunities for professional development in music education
- Collaboration with fellow educators through music networks and communities

Consistency in curriculum delivery helped improve teaching quality and student outcomes.

Challenges Faced

Despite the positive impacts, some challenges included:

- Limited funding for music programs in certain regions
- Insufficient access to instruments and technology in underprivileged schools
- Balancing music education with academic priorities
- Training and retaining specialized music teachers
- Adapting curricula to diverse student needs and cultural backgrounds

Addressing these challenges was essential for maximizing the benefits of prescribed music programs.

The Legacy of 2014 Prescribed Music Schools

The initiatives and standards established in 2014 played a pivotal role in shaping contemporary music education. They emphasized the importance of arts in holistic development and laid the groundwork for future curriculum enhancements. Many schools continue to build upon these programs, integrating new technologies and pedagogies to keep music education relevant and engaging.

Conclusion

The concept of **prescribed music 2014 schools** reflects a significant milestone in formal music education, characterized by structured curricula, standardized assessments, and a focus on cultural diversity. These programs have contributed to enriching students' educational experiences, fostering skills that extend beyond music into other areas of life. As educational systems evolve, the foundational principles established in 2014 continue to influence how schools approach arts

education, ensuring that music remains a vital component of holistic learning environments. Whether through traditional instruments or digital platforms, prescribed music programs in 2014 set a powerful precedent for nurturing the next generation of musicians, performers, and culturally aware citizens.

Prescribed Music 2014 Schools: An In-Depth Analysis and Guide

In the landscape of secondary education, the implementation of prescribed music 2014 schools marked a significant shift in how music education was structured, delivered, and evaluated across various regions. This initiative aimed to standardize music curricula, enhance student engagement, and foster a deeper appreciation for musical arts within the school system. As educators, students, and parents navigated these changes, understanding the nuances of prescribed music programs introduced in 2014 became essential for maximizing educational outcomes and supporting student development.

Understanding the Prescribed Music 2014 Schools Initiative

Background and Rationale

The prescribed music 2014 schools program was introduced as part of broader educational reforms to:

- Ensure consistency in music curriculum content across schools.
- Promote a comprehensive understanding of music theory, history, and practical skills.
- Encourage active participation in musical activities and performances.
- Align secondary music education with international standards and best practices.

Prior to 2014, many schools followed varied curricula, leading to disparities in music education quality and student preparedness. The prescribed program sought to address these issues by establishing clear guidelines and learning objectives.

Core Objectives of the 2014 Program

- Curriculum Standardization: Offering a unified framework for music education.
- Skill Development: Focusing on both theoretical knowledge and practical musicianship.
- Cultural Appreciation: Introducing students to diverse musical genres and traditions.
- Assessment & Certification: Creating consistent evaluation criteria and pathways for certification.

Key Components of the Prescribed Music Curriculum

Theoretical Foundations

- Music theory basics: scales, chords, notation, rhythm.
- Music history: evolution of musical styles, influential composers, cultural contexts.
- Genres and styles: classical, jazz, folk, contemporary, world music.

Practical Skills

- Instrumental proficiency: piano, guitar, violin, wind instruments, etc.
- Vocal training and singing techniques.
- Ensemble participation: bands, choirs, orchestras.
- Composition and arrangement: creating original music.

Performance and Composition

- Regular live performances and recitals.
- Composition projects integrating learned theory and techniques.
- Recording and production basics.

Appreciation and Critical Listening

- Analyzing musical pieces.
- Developing an ear for different genres and styles.
- Understanding lyrics, themes, and cultural significance.

Implementation in Schools: How 2014 Schools Adapted

Curriculum Integration

Most schools incorporated the prescribed music curriculum into their academic timetable, often alongside other arts subjects. This integration involved:

- Dedicated music classes focused on the prescribed syllabus.
- Cross-disciplinary projects linking music with history, literature, or social studies.

- Extracurricular activities aligned with curriculum goals.

Teacher Training and Resources

To effectively deliver the prescribed music program, schools invested in:

- Professional development workshops for music teachers.
- Access to updated textbooks and digital learning tools.
- Partnerships with local music conservatories and cultural organizations.

Infrastructure and Facilities

- Upgrading music rooms with instruments and sound equipment.
- Establishing recording studios or multimedia labs.
- Creating performance spaces within school premises.

Impact of the Prescribed Music 2014 Schools Program

Educational Outcomes

- Improved student musical literacy and practical skills.
- Increased participation in school concerts, competitions, and community events.
- Higher levels of student achievement and confidence in music assessments.

Cultural and Social Benefits

- Broader exposure to diverse musical traditions fostered cultural awareness.
- Enhanced teamwork and collaboration through ensemble projects.
- Promotion of inclusivity, allowing students from different backgrounds to engage with music.

Challenges Encountered

While the program achieved many successes, some hurdles included:

- Resource limitations, especially in underfunded schools.
- Variability in teacher expertise and training.

- Balancing curriculum demands with other academic priorities.

Evaluating the Success and Areas for Improvement

Success Metrics

- Increased enrollment in music courses.
- Higher exam pass rates in music assessments.
- Positive feedback from students and parents regarding musical engagement.

Recommendations for Enhancement

- Continued investment in teacher training.
- Broader access to quality instruments and technology.
- Increased community involvement and partnerships.
- Incorporation of contemporary digital tools for music creation and learning.

Future Outlook for Prescribed Music Schools

Looking ahead, the prescribed music 2014 schools model serves as a foundation for evolving music education. Potential developments include:

- Integration of digital music production software.
- Greater emphasis on contemporary and popular music genres.
- Expanding performance opportunities through virtual platforms.
- Personalized learning paths to cater to diverse student interests.

The ongoing refinement of the curriculum and resources will help sustain its relevance and effectiveness.

Conclusion

The prescribed music 2014 schools initiative represents a pivotal step toward a more standardized, comprehensive, and engaging music education for secondary students. By blending theory, practice, and cultural appreciation, the program aims to nurture not only skilled musicians but also culturally aware and creative individuals. As schools continue to adapt and evolve their approaches, the core principles established in 2014 will serve as a guiding framework for future generations of learners and educators committed to the transformative power of music.

Additional Resources

- Links to updated curriculum documents and teaching guides.
- List of recommended textbooks and digital tools.
- Contact information for regional music education coordinators.
- Opportunities for student participation in music festivals and competitions.

In Summary

Understanding and effectively implementing the prescribed music 2014 schools curriculum requires a comprehensive approach that encompasses curriculum content, teacher training, infrastructure development, and community engagement. By fostering a rich musical environment, schools can inspire lifelong passion for music, cultural understanding, and creative expression among their students.

Question What is prescribed music in 2014 schools? Prescribed music refers to the specific music curriculum or repertoire that schools are required to teach or include in their programs during 2014, often set by education authorities or curriculum standards. How did the prescribed music syllabus change in 2014 schools compared to previous years? In 2014, many schools updated their prescribed music syllabus to include new genres, composers, and contemporary pieces, reflecting a shift towards more diverse and modern musical education. What are the benefits of following prescribed music in schools for students? Following prescribed music allows students to develop a solid foundation in music theory and history, fosters cultural awareness, and ensures consistency in music education across different schools. Which organizations were responsible for setting the prescribed music curriculum in 2014 schools? Organizations such as the national or regional education departments, curriculum boards, and music education associations were responsible for establishing the prescribed music curriculum in 2014 schools. Were there any notable controversies or debates regarding prescribed music in 2014 schools? Yes, debates arose around the inclusion of contemporary or popular music in the prescribed syllabus, with some arguing it was essential for engagement, while others emphasized classical and traditional music to preserve cultural heritage. How can teachers effectively implement the prescribed music curriculum in 2014 schools? Teachers can effectively implement the curriculum by integrating diverse teaching methods, using multimedia resources, encouraging student participation, and aligning lessons with the prescribed standards and objectives.

Related keywords: prescribed music curriculum, 2014 school music guidelines, music education standards 2014, school music syllabus 2014, recommended music pieces 2014, classroom music teaching 2014, music lesson plans 2014, school music program requirements, prescribed music list 2014, music education policies 2014

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